



CALL FOR APPLICANTS

DEVELOPMENT INTERN

- Social Media -

- 3 months fixed term contract.*
- Our ideal is Freetown, Sierra Leone. We are open to someone fulfilling the position remotely if they have the right experience.
- Deadline for applying: 30 November 2022.
- We are looking for someone to start on the 1st of January 2023.

ABOUT ADVOCAID

Founded in 2006, AdvocAid is the only human rights organization in Sierra Leone providing holistic access to justice and post-prison support to women and girls who come into contact with the law. We provide access to justice, legal empowerment, psycho-social and welfare support, and post-detention support. We leverage lessons and voices from this work to fuel our advocacy work - campaigning for systemic change to create a gender-just legal system. AdvocAid is led by women, for women, and operates from established offices in Freetown, Makeni and Kenema across eight towns in Sierra Leone.

ABOUT THE ROLE

The intern will support the Development Associate with the following activities:

- Managing AdvocAid's communication platforms. These include Twitter, Instagram, Facebook, the website, and a newsletter platform, Mailchimp.
- Prepare newsletters and press releases.
- Design and share stories of the women we work with and for.
- Develop a Social Media calendar on quarterly bases.
- Organise AdvocAid's photos database.
- Follow AdvocAid's communications, branding and language guidelines.

Experience	Skills
Experience working with social media.	Good time management.
Writing ability and social media skills.	Easy to work with.
Good design skills: experience with Canva and Adobe is a plus.	Work well in different cultural settings.
Good communication skills. Experience with feminist storytelling (bonus).	Passionate about justice and gender equality.
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APPLICATION PROCESS

To apply, submit your CV (no more than three pages) and a cover letter (maximum one page) to info@advocaidsl.org. Please address your application to the Executive Director and write "Development intern application" as the subject line.

The application deadline is 12 midnight GMT on Wednesday, 30 November 2022. We expect to conduct interviews in the two weeks after the deadline.

We welcome applications from Sierra Leonean and non-Sierra Leonean candidates and particularly encourage women to apply.

SALARY

This internship is unpaid, and the intern will be expected to cover his/her expenses for the duration of the placement. Unfortunately, AdvocAid, as a small organization, cannot cover funds for international interns/fellows. However, we will support any funding applications that the intern wishes to apply for.

AdvocAid can advise on sourcing housing and settling into Freetown. Interns will also be connected to a network of current / previous AdvocAid volunteers and supporters in Freetown.