



## Education, Empowerment and Access to Justice for Women and Girls

### VOLUNTEER POSITIONS: SOCIAL WORKER

Reporting to	Programme Line Manager
Duration	1-3 months (Full or part time at least 3 days per week)
Locations	Freetown, Makeni & Kenema
Stipend	Please note that the volunteer position is unpaid. The volunteer will be expected to cover her own personal expenses for the entire duration of the placement. However, AdvocAid will reimburse the international volunteer for residence permit fees, and in addition, for national volunteers also, for work-related transport costs.
Deadline	None. Will be reviewed on a rolling basis
Start date	Any time

#### ABOUT ADVOCAID

Since 2006, AdvocAid has grown from being a small grassroots organisation supporting female prisoners to becoming a leading organisation in Sierra Leone for providing access to justice for women and girls. Our key activities include facilitating access to legal representation for indigent women, literacy classes, welfare support, post prison support and research/ advocacy on issues related to women's rights. We have offices in Freetown, Makeni and Kenema.

For more information visit [www.advocaidsl.org](http://www.advocaidsl.org) | [www.facebook.com/advocaidsierraleone](https://www.facebook.com/advocaidsierraleone) | [www.twitter.com/advocaid](https://www.twitter.com/advocaid).

#### SOCIAL WORKER VOLUNTEERS

We are looking for **female** individuals with a background in social work or relevant discipline and who want to gain experience in the not-for-profit sector, to provide welfare support and basic legal advice and assistance services to female detainees in Freetown, Makeni and Kenema. Applicants will choose the location most appropriate for them.

#### ABOUT THE ROLE:

The volunteer social worker will:

- Visit Correctional Centres, police cells and court lock ups in Makeni, Freetown or Kenema on a regular basis during the week to perform monitoring activities, conduct interviews obtain and provide basic information on welfare rights to female inmates;
- inform the Programme Line Manager and Paralegal of urgent or vulnerable cases where their intervention is necessary (by phone/ verbally) or mediation is possible;
- Assist with rehabilitation of detained women back into their communities by creating release plans for detained women, including establishing contact with families, accommodation options, livelihood options, skills training and other welfare needs;

- Establish effective communication, liaison and co-ordination between AdvocAid, the Ministry of Social Welfare and other non-governmental organizations providing support to detainees and their children in order to secure social and other welfare services for the detainees and ex-detainees;

### **PERSON SPECIFICATION:**

1. Student or recent Graduate with a Diploma or degree in Social Work or psychology from a recognized university/College
2. At least 2 months previous experience working with people with disabilities or vulnerable communities
3. Good IT skills (especially word and email)
4. Good organizational and time management skills.
5. Works independently.
6. Able to handle responsibility.
7. Shows initiative.
8. Ability to keep information confidential.
9. Sympathizes with the ethos and mandate of AdvocAid.

### **DURATION**

For a maximum period of 3 months, starting as soon as possible.

### **HOW TO APPLY**

To apply, submit your CV (no more than three pages) and a covering letter (maximum one page) to [info@advocaidsl.org](mailto:info@advocaidsl.org). Please address your application to **Programme Manager**, and write "Social Work volunteer application" and indicate for which location in the subject line. There is no set deadline for applications and they will be reviewed on a monthly basis.

### **For further information, please contact the following:**

- Jalaham Amara (Kenema Programme Officer) for Kenema location; email: [s.e.programmesadvocaid@gmail.com](mailto:s.e.programmesadvocaid@gmail.com).
- Julie M Sesay (Freetown Programme Manager) for Freetown & Makeni locations; email: [programmes@advocaidsl.org](mailto:programmes@advocaidsl.org)